



# GILITY CLUB OF SAN DIEGO, INC.

## Board Meeting

February 2, 2011

The meeting was called to order at 6:31 PM at Coco's Bakery and Restaurant by College and Highway 94 in Lemon Grove.

Board members present: Crystal Sanders, Susanne Glasgow, Robyn Broock, Toby Krause, Ted Jingling, Joy Vinson and Donna Mikschl. Also attending were Arline Armendariz, Patti Bott, Vickie Lee Hill.

**December Board Minutes:** were approved as corrected by Donna Mikschl.

**President's Report:** none

**Secretary's Report:** none

**Treasurer's Report:** USDAA trial brought in \$6671 with \$6099.30 in expenses. We should also receive \$100 deposit back from City of Chula Vista for the park. The voucher expenses and proceeds have not been added into the trial report and Vickie Lee Hill will prepare that report. The checking account balance is \$14662.70.

### Committee Reports:

Trials: April AKC Trial—the premium is out and posted on the website

June USDAA Trial—no report

April NADAC Trial—Donna Mikschl is working on the premium. Most likely the trial will be held at Dehesa to help maximize profits.

Membership: Crystal reported 3 membership renewals were received. We are still in the membership renewal period. 83 members have renewed, 19 have not renewed and 6 have said they will not renew.

### Unfinished Business:

Constitution Changes: Crystal reported that the group to review the changes has not met yet. Possible changes were discussed including types of membership (Associate, Life, and Newsletter only) and members in good standing.

Tax Accountant: Toby reported on three accountants contacted about doing our taxes: James Roach, Henry Ho and Michelle Huxhold. James Roach would charge \$690 for tax forms plus \$10 per 1099 form. Henry Ho would charge \$550 plus \$50 for up to fifteen 1099 forms or \$75 for over fifteen 1099 forms. Michelle Huxhold would charge \$500 for tax forms if we file after 4/15/11 and \$200 if she does a rush job on the 1099 forms. How many 1099 forms should be needed was discussed and who should get one. Crystal said she can do the 1099s herself. Donna motioned, Ted seconded to let Toby select and proceed with hiring one of the accountants to do the taxes.

Shed Update: Patti Bott reported that the sheds are all painted and look great thanks to the work party. The roof is on and Bob has measured for the solar lights. Crystal reported a work party will be needed when the gates are completed and an inventory of equipment will be needed. Club labels should be put on all our equipment. The inventory should also be done on the value of the equipment as assets of the club for tax purposes. The number of jumps we have was discussed.

### New Business:

Trials: Payment to secretaries--payment for secretarial services was discussed and it was agreed that \$600 would be paid for a 2 judge/2ring trial and \$300 for a 1 judge/1 or 2 ring trial.

Judges gifts—it was brought up that some trials give judges gifts and others do not. The club policy is to spend no more than \$50 on a judge's gift. It was agreed that the giving of judge's gifts is left to the discretion of the trial chair.

Vendor Fees—vendor fees were discussed. We currently charge \$25/day. No changes were made.

Shower Curtains for bathrooms at Rohr Park--it was suggested that we stock the trailer with some shower curtains. Several board members said they would donate old curtains and rods to put in the trailer.

Equipment and Course Building—it was brought up that by hiring Dan Roy we might save some money. It was decided to stay with Mark Upshaw because we know he has correct equipment for each venue and he is an excellent course builder.

Membership: Hardship memberships were discussed, no action taken

IRS Status: Our status with the IRS has been questioned. Crystal stated that it all started with a letter from AKC stating that we (and all AKC clubs) need to file Federal taxes. The club filed Federal taxes last year and by doing so, brought attention to the IRS of our existence. The club needs to file for status with the IRS as "not for profit" and not charity so we need to file Form 1024 and 8718. Filing 8718 (User Fee for Exempt Organization) will cost the club \$850. Susanne motioned, Joy seconded that we file for the tax exempt status along with the \$850 fee for form 8718 and present the history of the tax situation to the March General Membership meeting. Motion passed with one opposing vote.

California Tax Status: There are new reporting forms but we can ignore them because we have gross Receipts over \$25,000. An RRF-1 form was filed by last year's accountant and it should not have been filed because we are not a charitable organization. It was the wrong form. We are a social club. The Franchise Tax Board rejected the form and Crystal e-mailed them with an explanation, an Exempt for Registration letter was issued and the Franchise Tax Board refunded the \$30 that was sent with the form.

Gross Receipts: All of our income from trials, classes and membership must be counted as our gross receipts for tax purposes. This also includes any receipts from tracking. Tracking receipts were discussed because they have separate bookkeeping. It was suggested that we invite the tracking group to a board meeting to discuss income and expenses.

Insurance: The question of just what is covered under our insurance policy was brought up. Patti Bott wanted to know if the trainers are now covered by the insurance since they now receive 1099s and may be considered independent contractors. Our insurance, Sportsmen's, needs to be contacted about our trainers. Sportsmen's Insurance was contacted about what equipment was covered and it seems our trailer and its contents are covered but the new shed (non movable) and its contents are not covered. Patti Bott will contact State Farm Insurance to get a quote for structure insurance. The gopher holes at Dehesa were discussed. Patti is concerned about a dog or person getting injured and if GAC's insurance, our insurance or the trainers could be held liable for an injury. Susanne is to contact Darren about the gopher problem.

Training: Donna Murdoch will give the club a seminar on positional cues.

Equipment: Donna Mikschl asked about buying three more jumps for the NADAC trial at \$118/jump. It was decided that we have plenty of jumps and that wings can be taken off jumps for the NADAC trial.

Brochures: Donna Mikschl brought an existing club brochure that can be put out at vet offices.

**General Meeting:** Next General Meeting will be March 17<sup>th</sup>. Crystal will look into Allied Gardens as a location.

**Adjournment:** Ted motioned, Joy seconded that we adjourn. Meeting adjourned at 8:42 PM

Respectfully submitted:  
Robyn Broock  
Secretary